

"Cost Effective Health & Safety Solutions"

www.healthandsafety-services.co.uk • hssinfo@btinternet.com • Office: 01780 753773

72 Empingham Road • Stamford • Lincolnshire • PE9 2RJ



Asbestos Site Checklist

This checklist has been developed for use by competent persons who have attended asbestos awareness training within the last 12 months. Asbestos Awareness Training is an annual requirement.

If you have not attended asbestos awareness training within the last 12 months, contact HSS Health & Safety Services to arrange your training immediately.

This checklist has been devised purely as an aid to assist people onsite prior to any work commencement. HSS Health & Safety Services will not be held liable for any mis-interpretation, failings or missed checks prior to and during any works by any person.

Remember, If you think you have identified asbestos. Stop work immediately. Seal off the area. Prevent any entry to the area. Instruct all persons onsite of the asbestos and the area sealed off. Inform the site supervisor / management as soon as possible. Management should then engage a UKAS Accredited Asbestos Company to conduct an emergency examination of the area, air test and sample any suspected material(s).

Our preferred UKAS Accredited Asbestos company is Thames Laboratories - contact on 0800 085 2348

Green means everything is ok
Red means seek professional assistance from either Management, HSS Health & Safety Services or a UKAS Accredited Asbestos Co.
Blue means a Risk Assessment should be completed to identify additional control measures and / or engage further resources
Grey means areas Not Applicable

Reference	Checklist Question	Yes (Tick)	No (Tick)
1	Have you attended asbestos awareness training in the last 12 months?		
2	Have you read and understood the company asbestos procedures?		
3	Have you been able to obtain a copy of an asbestos survey?		
4	What type of Survey has been carried out? (If any refurbishment or demolition work is to be carried out the survey must be a Demolition & Refurbishment Survey. If this is not the case work should not start until one has been produced)		
	Management Survey		
	Demolition & Refurbishment Survey		
5	When was the Asbestos Survey produced or last reviewed?		
	Within the last 12 Months		
	1 – 2 Years Ago		
	2 + Years Ago		
6	Has asbestos been identified in the area where you are working?		
7	Are you able to understand where the asbestos is situated in the room from the survey?		
8	Is asbestos present where you need to work?		
9	Have asbestos materials (ACM's) been identified with warning labels?		
10	Do you need to work on or near any known asbestos materials (ACM's)?		
11	Do you need to inform your site supervisor and / or line manager of the presence of asbestos?		
12	Has a Risk Assessment been devised for the project?		
13	Does the risk assessment include working with asbestos materials?		
14	Can work be undertaken under controlled conditions within the parameters of the Asbestos Essentials Task Manual?		

Reference	Checklist Question	Yes (Tick)	No (Tick)
15	If the answer to Q14 is Yes. Are persons carrying out work competent to undertake the task?		
16	Have you been informed of what work you are able / competent to carry out in areas where asbestos may be present?		
16	Are there adequate provisions of PPE & RPE available for the task?		
17	Do you require a sample of a material to be tested?		
18	Do you know what to do in the event of discovering suspect materials?		
19	Do you know what to do in the event of accidental disturbance of asbestos materials?		
20	Are additional Risk Assessments required?		
21	Are suitable & sufficient control measures in place? If No, Consult with Management Immediately Before Starting Work.		

This checklist is not exhaustive and may not specify all areas that should be reviewed prior to the commencement of work. Please use the following blank table to address further questions that may be useful for you or your company. For further information and advice contact HSS Health & Safety Services or visit our website at www.healthandsafety-services.co.uk

Reference	Checklist Question	Yes (Tick)	No (Tick)
22			
23			
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Under no circumstance should this checklist be used as a management tool. Its purpose is merely intended to help raise the awareness of asbestos in the workplace. HSS Health & Safety Services will not be held liable for any mis-representation, loss, damage, costs, expenses or other claims for compensation arising from this checklist.

Produced By

Roland Neal CMIOSH MAPs OSHCR
Office: 01780 753773
Mobile: 07802 662314
Email: hssrn@btinternet.com



Martyn Neal GradIOSH
Office: 01780 753773
Mobile: 07989 218844
Email: hssmn@btinternet.com



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